Becoming Organized

Organization means knowing where everything is and ensuring your belongings and anything in your personal space has its place. It also means going through your 'stuff' and making sure that you only keep things you need and use. It means, disposing appropriately of those things you don't. Afterall, if you hang on to everything, it is almost certain you will soon have very cluttered, unorganized space.

Being organized, means sorting regularly, putting thing away regularly, having a system in place for where everything belongs and disposing of unnecessary items regularly.

> **_TASK:_** Select 3-4 areas where you need to be more organized, list 3 strategies you will commit to in order to become more organized and explain how this will be beneficial to you. *(your desk, your backpack, your room, your homework, your locker, your electronic device filing…)*